

**Lake Sumter Central Office Steering Committee**  
**Minutes of the Steering Committee**  
**Wednesday, August 13, 2025**  
**5:30 PM**

**Location of Meeting:**

Cottom Plaza  
2113 Citrus Blvd (Hwy 27/441)  
Suite AA  
Leesburg, FL 34748  
Zoom Meeting ID: 818 1656 5565 Password: 159241

**Present at Meeting:**

Rhonda (Chairperson)  
Alicia (Member at Large)  
Mark (Treasurer)  
Teresa (Assistant)  
Jim L (Member at Large)  
Kathy (Member at Large)

The Chairperson called the meeting to order at 5:30 pm. There was a Moment of Silence followed by the Serenity Prayer. AA members were reminded that all are welcome to attend the Steering Committee Meeting. The Chairperson thanked everyone who showed up to support the Lake Sumter Central Office.

**I. REVIEW OF MINUTES**

The minutes of the July 9<sup>th</sup>, Steering Committee meeting, were read. An error in the date was corrected in the review of the June 11<sup>th</sup> meeting minutes.

**Motion:** To accept the minutes of July 9th, Steering Committee meeting by Jim, seconded by Mark.

**Action:** Approved unanimously.

**II. TREASURER'S REPORT**

**Treasurers Report** – We reviewed the financial report for the month of July 2025. We paid our first rental increase of \$1,275. The issue of the increased rent will be included in Jim's write-up in an editorial section of the Newsletter. Jim will discuss the Prudent Reserve issue in the editorial. The end balance was more normal due to double charges of the rent last month. We collected \$401.00 from events, \$250 is from the pre- ticket sales of Masquerade Ball and the rest were donations from the workshop. Utilities were about normal. The average monthly bill is \$6,627.00 and add another \$500 for increased rent. The Mark has put the club numbers in when a new group donates. We had 4 new groups who did not donate this year for the first time in July.

**Motion:** To accept the treasurer's report upon audit by Jim, seconded by Jeanne.

**Action:** Approved unanimously.

### III. OFFICE REPORT

Office Report – Russ – no report

### IV. OLD BUSINESS

- Jim checked with his brother on the 990 forms, and he will help us. We have an extension till November. His fee is \$300.
- People standing for Steering Committee positions:
  - Vice Chair – Jim L.
  - Treasurer – Andy D.
  - Secretary – Jeanne C.
  - Member at Large- Alica R.
  - Member at Large – Thom W.
  - Member at Large – Open
- New Steering Committee members will start the month of October.
- Our rent is now in line with local rents.
- All reports are on the website.

### V. NEW BUSINESS

1. Marion County Inter Group went bankrupt and we would like to help them with a donation. Rhonda will call them and see what amount will help. A suggestion would be to donate \$1,000, however we will bring it up to the Representatives for their feedback.

2. There will be a workshop October 11<sup>th</sup> on Steps 10, 11 and 12. All events are listed on the website.

2. Discussion occurred about what amount should Prudent Reserve be maintained at. Should it be for 3 months or 6, however, we have more than that in the savings account, but not enough for 6 months.

**Motion:** To have the Prudent Reserve amount to go to 3 months by Kathleen, seconded by Alicia.

**Action:** Approved unanimously.

3. We discussed opening the office for more hours and we are considering paying someone for the additional day. It was decided to bring this to the Reps to let us know.

4. The Scopes and Procedures need to be updated.

**Motion:** To create an Ad- hoc committee to update the Scopes and Procedures, by Jeanne, seconded by Jim.

**Action:** Approved unanimously.

Jeanne and Thom will be on the committee.

5. Alicia informed us that the Anti-Virus protection expired, and we should have it back in place.

**Motion:** To maintain the Antivirus protection by Jeanne, seconded by Mark.

**Action:** Approved unanimously.

6. Jim is going to write a letter in the Editorial section of the newsletter and will send out to the Board for approval.

**Motion:** To adjourn the meeting at 6:20 pm by Jim, seconded by Alicia.

**Action:** Approved unanimously.

*The next Hybrid SC meeting will be held Wednesday, September 10<sup>th</sup> , 2025, at 5:30pm (on Zoom & at the Office).*